

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 2ND DECEMBER, 2013

PRESENT: Councillor R Finnigan in the Chair

Councillors N Dawson, J Dunn, J Elliott,
B Gettings, S Golton, T Leadley, L Mulherin
and S Varley

37 Election of Chair

Due to the absence of the Chair, Members were asked to submit nominations for a Chair for the meeting. It was advised that at this stage of the meeting, that as there was not a Member from Rothwell present, that the meeting was inquorate and recommendations made would have to be formally ratified when the meeting became quorate, including the election of the Chair for the meeting.

RECOMMENDED – That Councillor R Finnigan be elected as Chair of the meeting.

38 Declaration of Disclosable Pecuniary Interests

Councillor S Varley declared a disclosable pecuniary interest in Agenda Item 14, Wellbeing Report due to an application received from St Mary's in the Wood URC.

39 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K Bruce, D Nagle and K Renshaw

40 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance.

41 Morley Literature Festival 2013- Evaluation Report

The report of the Area Leader – South East Leeds introduced the Evaluation Report of the 2013 Morley Literature Festival. Members were asked to confirm funding already agreed for the 2014 festival and to consider Wellbeing Funding in 2014/15 to support the festival on 2015.

Jenny Harris, Festival Director presented the report.

Issues highlighted from the report included the following:

- The festival had made a small profit but was still challenging in terms of funding.
- This year's festival had been slightly smaller which had been an improvement. The previous year was too large in terms of resources available.
- Members attention was brought to feedback detailed in the evaluation report.

Members congratulated all involved in making the festival a successful event and further discussion involved the use of venues. It was reported that there was to be a meeting with the Head of Facilities regarding the use of venues and this had also been raised at the Community Centres Sub-Group.

(Prior to the discussion regarding the recommendations on this item, Councillor S Golton joined the meeting making it quorate. Members ratified the earlier recommendation for Councillor R Finnigan to be elected as Chair for the meeting)

RESOLVED

- (1) That the report be noted.
- (2) That funding already ringfenced for the 2014 festival, subject to Executive Board approval of the 2014/15 Wellbeing Budget be confirmed.

42 Minutes - 21 October 2013

RESOLVED – That the minutes of the meeting held on 21 October 2013 be confirmed as a correct record.

43 Update on Health and Social Care Integration in the South East

The joint report of the Chief Officer, Access and Care, Adult Social Care and the Executive Director of Operations, Leeds Community Healthcare Trust provided an update of the continued developments towards integrated working across health and social care.

Julie Bootle, Head of Access and Inclusion, Adult Social Care and Megan Rowlands, Leeds Community Health Trust (LCHT) presented the report.

Members were informed of the demonstrator sites that were now operating in the South East of the City which had brought together staff from Social Care and Health. The role of the new teams at the demonstrator sites was explained.

In response to Members comments and questions, the following was discussed:

Minutes approved at the meeting
held on Monday, 27th January, 2014

- The full integration of services would take place across the city on a staggered phase to be completed in 2015.
- Work was being undertaken with IT colleagues to assist with the Leeds Care Record for individuals.
- Morley was currently covered by Hunslet and Middleton Teams but there was capacity for an integrated team for Morley.
- Complexity of the changes and impact on organisational/cultural changes.
- Involvement of community groups and leaders.

RESOLVED –

- (1) That the continued progress in developing integrated health and social care services in Leeds be noted.
- (2) That the direction of travel in developing and delivering improvements on how health and social care services are provided to Leeds residents be endorsed.
- (3) That the particular emphasis currently being given to the developments in the South East of the city be noted.

44 Site Based Gardeners in Community Parks & Green Spaces

The report of the Senior Area Manager, Parks and Countryside advised of the work that had been on-going with the 3 site based gardeners funded from South Outer Area Committee Wellbeing funds.

Paul Robinson, Parks and Countryside presented the report.

Benefits of the Site Based Gardeners were highlighted. These included the following:

- Additional staffing resource
- Increased frequency of operations
- Reactionary service to fly tipping and vandalism
- Community liaison
- Improved customer experience and satisfaction

In response to Members comments and questions, the following was discussed:

- Assistance to 'In Bloom' groups.
- Issues relating to performance management – where and when what duties carried out, provision of monthly updates to Ward Members.
- Disparity between the hours committed to each Ward in Outer South.

RESOLVED –

- (1) That the Site Based Gardener Wellbeing Fund application for 2014/15, when submitted, be supported.
- (2) That the report be noted.
- (3) That monthly reports be provided to Ward Members.
- (4) That further information regarding the distribution of hours across the Outer South Wards be provided.

45 South and Outer East Locality Team Service Level Agreement Performance Update

The report of the Locality Manager (South and Outer East Leeds) provided an update on performance against the Service Level Agreement (SLA) between South Leeds (Outer) Area Committee and the South South-East Environmental Locality Team. The report covered the period from 1 July 2013 to 25 October 2013.

Tom Smith, Locality Manager (South and Outer East Leeds) presented the report.

Issues highlighted included the following:

- Issues related to the changeover to fortnightly bin collections, particularly where communal collections are undertaken.
- Increased communications and the use of social media.
- Work with community groups and local businesses.
- Transfer of Aire Valley Homes into the Council – this gave an opportunity to review the service.

In response to Members comments and questions, the following was discussed:

- Work carried out in Parks – whilst this was the responsibility for Parks and Countryside, the Environmental Action Teams did respond where necessary.
- Housing staff would be transferring along with responsibilities previously covered by the ALMOs. This would lead to a large structural and management change.
- The Environmental Sub Group would be kept informed of progress regarding changes and distribution of resources.
- There had been a rise in domestic waste enforcement.
- There had been a drop in the number of mechanical cleaning routes completed. This had largely been affected by staff absence.
- Use of fixed penalty notices and legal notices served – increased enforcement including use of PCSOs.
- The Environmental Action Teams were congratulated for their work in Ardsley and Robin Hood regarding problems with fly tipping.

RESOLVED – That the report be noted.

46 Children and Young People Out of School Activities 2013/14: Interim Report

This item was deferred to the next Area Committee meeting.

47 Summary of Key Work

The report of the Assistant Chief Executive (Citizens and Communities) presented an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda.

Aretha Hanson, Area Officer presented the report.

The following issues were highlighted and discussed:

- Youth Work – reference was made to the geographically targeted youth work and meetings would take place with the Youth Offer Team, Area Chair's and Area Committee Children's Leads. There had been 6 applications for the Youth Activities Fund Delegation.
- Procurement Pilot – Members were informed of work that had been undertaken with Area Management regarding proposed changes to commissioning.
- Basic Needs Workshop – Members were informed of the plans to hold workshops in conjunction with the next round of Area Committee meetings in South East Leeds to consider the basic need of school places. Members discussed related issues regarding to future planning provision and it was suggested that representations be made to Planning on behalf of the South (Outer) Area Committee.
- Drighlington Library – It was reported that a further six month lease had been approved.
- Strengthening links with Town and Parish Councils – Members attention was brought to the action plan appended to the report and there would be a further working group meeting in February 2014.

RESOLVED –

- (1) That the report be noted
- (2) That the Strengthening Links between Town and Parish Council's Action Plan be noted.

48 Wellbeing Report

The report of the Assistant Chief Executive (Citizens and Communities) provided Members with the following:

- Details of the Wellbeing Budget position
- An update on both the revenue, capital and activities fund elements of the Wellbeing budget
- Details of revenue funding for consideration and approval

- Details of revenue projects agreed to date which link to the priorities and actions in the Area Committee Business Plan
- The current position of the Small Grant's budget.

Aretha Hanson, Area Officer presented the report. Members' attention was brought to applications that had been submitted for Wellbeing funds.

RESOLVED –

- (1) That the report be noted.
- (2) That the position of the wellbeing, capital and activities fund elements of the Wellbeing Budget be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That the following project proposals be approved:
 - Pedal Cycle – Rothwell NPT - £300.00
 - Crime Reduction Operation 2013-14 – Operation Dark Night - £1,217.60
 - Enhancing Visibility – PCSO Bicycles - £2,079.00
 - Off Road Bikes - £2,240.00
 - CCTV – St Mary's in the Wood URC - £2,000
- (5) That the small grants situation be noted.

49 Date and Time of Next Meeting

Monday, 27 January 2014 at 4.00 p.m. Meeting to be held at Thorpe Primary School.